

Town of Manchester – SELECT BOARD

MINUTES

09/13/2016

6:00 PM

TOWN OFFICE

MEMBERS PRESENT	Paula Thomas, Robert Gasper, Thomas Oliver & Doug Ide...Dawn Kliphan arrives at 6:02 pm
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager – E. Patrick Gilbert, Garry Hinkley, Lee Bragg & Jim Nevins

AGENDA TOPICS

	CHAIRMAN'S REMARKS	CHAIRMAN THOMAS
DISCUSSION	<ul style="list-style-type: none"> NONE 	
ACTION ITEMS		
	TAKEN OUT OF ORDER #3 LEGAL OPINION OF CONSERVATION COMMISSION FUNDS	LEE BRAGG TOWN ATTORNEY
DISCUSSION	<ul style="list-style-type: none"> The Maine State Statute is what gives the Commission it's rights. The Select Board needs to establish rules of appropriation for the Conservation Reserve Account. An Article in the Warrant Could give the Board authority to appropriate funds from the account. Town Attorney states that the definition of "Parks" is not defined by the Maine State Statute and therefore it gives "Parks" a broad definition. Selectman Oliver stated that he would like to receive the minutes from the Conservation Commission meetings. Town Manager informed Selectman Oliver that they are posted on the web site usually within 2 weeks of the meeting. Scott Lyon can come into the Town Office anytime to sign the agreement for the Hilliard Property on the Foye Road property giving him the 60 days to clean up the property. Conservation Commission Chair, Garry Hinkley, always has agendas and minutes available. Meetings are the 1st Thursday of the month. Possible uses of the monies from the reserve account would be the trail project connecting Ballard Acres to Gardencrest over David Guillemettes' property. Could the Commission help Julian Harwood with his runoff issue at his Collins Road address. Garry Hinkley stated that they would like to help, but their expertise does not extend to that level. 	
	#5 APPLE FESTIVAL, BUSINESS OF THE YEAR AND PARADE	TOWN MANAGER
DISCUSSION	<ul style="list-style-type: none"> Chairman Thomas would like to invite Travis Mills to participate in the parade. Site Visit at the Ballfields at 9:30 am then onto the parade formation afterwards. RA Robinson Landscaping needs to weed wack the fencing around the ballfields, dugouts and tennis courts and pull out the weeds from the fencing. 	
	#4 VISIONING SESSION	TOWN MANAGER
DISCUSSION	<ul style="list-style-type: none"> Be sure to bring your agenda items to the next meeting. 	
	#2 CONSTITUTION WEEK	BONNIE WILDER
DISCUSSION	<ul style="list-style-type: none"> The annual Proclamation from the Board of Selectman for Constitution Week 9/17 – 9/23. 	
MOTION	Motion by Selectman Kliphan to accept the Proclamation for Constitution Week.	
SECOND	Second by Selectman Gasper.	
PASS/FAIL	Motion passes: 4-0	
	OTHER BUSINESS	

DISCUSSION	<ul style="list-style-type: none"> • Pond Road Closure is set for Monday, 9/19 at 9am through Thursday, 9/22 @ 2pm. • Paving for this year has been completed. • The CEO received a complaint regarding the Vice Chair of the Planning Board, Jim Pelsor, repairing his deck without a permit. • The CEO and the Town Manager did a site visit and the amount of the project is less than the \$2500 threshold and no action was taken. • The Board reviewed a letter from the Planning Board Chair, Leon Strout, requesting a medical leave for Charlie Hippler Jr. for 90 days . The consensus of the Board was to approve the medical leave. • Ladies Auto Sales and the failed culvert...Site visit on 9/26 @ 9:30 with Cobbossee Watershed & Steven Staples who has the right of way across the brook. • • Alexander Wright has resigned from the position of Cobbossee Watershed District Trustee and the Manchester Advisory Committee due to moving out of town. • Keegen Ballard, CEO, is interested in that position.
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CONSENT AGENDA	TOWN MANAGER
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DISCUSSION	All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.
MOTION	Motion by Selectman Kliphan to approve the Consent Agenda in total.
SECOND	Second by Selectman Gasper.
PASS/FAIL	Motion passes: 4-0

ADJOURN @ 8:20 pm

MOTION	Motion by Selectman Gasper to adjourn @ 8:20 pm.
SECOND	Second by Selectman Kliphan.
PASS/FAIL	Motion passes: 4-0

Paula Thomas, Chairman

Dawn Kliphan, Vice Chairman

Robert Gasper

Thomas Oliver

Doug Ide

Submitted by _____ Tina L. Cagle, Secretary