

# Town of Manchester – SELECT BOARD

MINUTES

08/09/2016

6:00 PM

TOWN OFFICE

MEMBERS PRESENT	Paula Thomas, Dawn Kliphan, Robert Gasper, Thomas Oliver & Doug Ide
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD
NOTE TAKER	Tina L. Cagle
ATTENDEES	Town Manager – E. Patrick Gilbert

**AGENDA TOPICS**

	<b>#2 EAGLE SCOUT PROJECT – LUKE BARTOL</b>	<b>CHAIRMAN THOMAS</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Tabled until next meeting</li> </ul>	
ACTION ITEMS		
	<b>#3 MANAGERS EVALUATION</b>	<b>CHAIRMAN THOMAS</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Completed the Managers Evaluation Review.</li> </ul>	
	<b>#4 FREEDOM OF ACCESS TRAINING</b>	<b>SELECTMAN GASPER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• All elected officials must complete the FOAA training by statute, as well as the office staff yearly.</li> </ul>	
	<b>#5 CONSERVATION RESERVE ACCOUNT</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• The Conservation Reserve account is like any other Reserve account wherein it must go to Town Meeting before funds may be disbursed.</li> <li>• The Town needs to know what the definition of “Park” is and how it would relate to the Conservation Reserve Account.</li> </ul>	
	<b>#6 VIOLETTE PROPERTIES UPDATE</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Gary Violette is in the early stages of planning for the Pond/202 expansion.</li> </ul>	
MOTION		
SECOND		
PASS/FAIL		
	<b>#7 ECONOMIC DEVELOPMENT</b>	<b>CHAIRMAN THOMAS</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Discussion on how to bring new businesses to Manchester.</li> </ul>	
	<b>#8 SELECTMEN WEBSITE PHOTO</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Yearly Photo of the new Board.</li> </ul>	
	<b>OTHER BUSINESS</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• Selectman Gasper updated the Board on the status of the road paving.</li> <li>• The Pond Road Closure for culvert replacement is postponed until mid September. Deadline for completion is 09/30/2016.</li> <li>• Gardencrest “Slow” signs were put out on Thursday evening and the complaints starting arriving at 8 am Friday.</li> <li>• Reggae Fest was a success</li> <li>• Ronald Newton is retiring from the Fire Department after 55 years.</li> </ul>	
	<b>CONSENT AGENDA</b>	<b>TOWN MANAGER</b>
DISCUSSION	<p>All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.</p>	
MOTION	Motion by Selectman Gasper to approve the Consent Agenda.	
SECOND	Second by Selectman Oliver.	

PASS/FAIL	Motion passes: 5-0
	<b>TICKLER FILE</b>
DISCUSSION	<ul style="list-style-type: none"> <li>• <del>Conservation Commission – Authorization for spending monies. 08/09/2016</del></li> <li>• Visioning Session 10/18/2016 @ 6pm.</li> <li>• The Pond Road closure has been postponed due to engineering issues.</li> <li>• Marcia Duval will speak with Richard Fein regarding the First Park Alternate.</li> <li>• <del>Garden Crest “Slow Signs” 08/09/2016</del></li> <li>• Solar Fencing Ordinance?</li> </ul>
	<b>ADJOURN @ 8:30 pm</b>
MOTION	Motion by Selectman Kliphan to adjourn @ 8:30 pm.
SECOND	Second by Selectman Ide
PASS/FAIL	Motion passes: 5-0

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Paula Thomas, Chairman

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Dawn Kliphan, Vice Chairman

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Robert Gasper

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Thomas Oliver

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Doug Ide

Submitted by \_\_\_\_\_ Tina L. Cagle, Secretary