

# Town of Manchester – SELECT BOARD

MINUTES

07/12/2016

6:00 PM

TOWN OFFICE

<b>MEMBERS PRESENT</b>	Paula Thomas, Dawn Kliphan, Robert Gasper, Thomas Oliver & Doug Ide
<b>MEMBERS ABSENT</b>	
<b>MEETING TYPE</b>	SELECT BOARD
<b>NOTE TAKER</b>	Tina L. Cagle
<b>ATTENDEES</b>	Town Manager – E. Patrick Gilbert

**AGENDA TOPICS**

	<b>#2 ELECTION OF OFFICERS</b>	<b>TOWN MANAGER</b>
<b>MOTION</b>	Motion by Selectman Oliver to nominate Selectman Thomas for Chairman of the Board.	
<b>SECOND</b>	Second by Selectman Kliphan.	
<b>PASS/FAIL</b>	Motion passes: 4-0-1 (Selectman Thomas abstains)	
<b>MOTION</b>	Motion by Selectman Oliver to nominate Selectman Kliphan for Vice-Chairman of the Board.	
<b>SECOND</b>	Second by Selectman Thomas.	
<b>PASS/FAIL</b>	Motion passes: 5-0	

	<b>#3 CHAIRMANS REMARKS</b>	<b>CHAIRMAN THOMAS</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Thank you to the other members of the Board for nominating me for Chairman.</li> <li>Welcome to the Board Doug Ide!</li> </ul>	
<b>ACTION ITEMS</b>		

	<b>#4 ELECTION 06/14/2016</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The issue of ballots being left in the ballot box.</li> <li>The State regulates the programming of the DS200 (ballot boxes) as well as the procedures that all election officials follow.</li> <li>Procedures for the closing of the polls changed when the new DS200 began and the election officials no longer count the ballots, but immediately secure them in their boxes.</li> <li>At the next election the procedures will revert back to counting the ballots in lots of 50 (not counting votes) and verifying the final count.</li> </ul>	
<b>MOTION</b>		
<b>SECOND</b>		
<b>PASS/FAIL</b>		

	<b>#5 PUBLIC HEARING (OPEN @ 6:20 PM) AUGUSTA COUNTRY CLUB AUXILIARY LIQUOR LICENSE</b>	<b>CHAIRMAN THOMAS</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Open the public hearing at 6:20 pm.</li> <li>No members from the public commented.</li> <li>Close public hearing at 7:50 pm.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Oliver to approve the application for the Augusta Country Club Auxiliary Liquor License.	
<b>SECOND</b>	Second by Selectman Ide.	
<b>PASS/FAIL</b>	Motion passes: 5-0	

	<b>#6 FOYE ROAD TOWN OWNED PROPERTY</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The Board will allow Scott D. Lyon Construction, Inc. 60 days to clean up the Foye Road property after entering into an agreement.</li> <li>Once the clean-up is approved, a Quit Claim Deed will be issued to Scott D. Lyon Construction, Inc.</li> </ul>	
<b>MOTION</b>		
<b>SECOND</b>		

PASS/FAIL		
	<b>#7 KERNS HILL ROAD TOWN OWNED PROPERTY</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>The Fire Department is looking for a training area to erect a building of some kind for Firefighters to train in.</li> <li>This training facility could be used for all the mutual aid towns.</li> <li>Selectman Gasper would like to have another meeting with the Fire Department before proceeding any further.</li> <li>Currently the Town owns 140 acres of land.</li> <li>The Conservation Commission did not like the topography of the land and most of the land is hilly.</li> <li>Selectman Ide thought to possibly connect the mountain bike trails from Hallowell and join in Manchester at the Kerns Hill Road property.</li> </ul>	
MOTION		
SECOND		
PASS/FAIL		
	<b>#8 PAVING SCHEDULE</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>The price for asphalt has been going down for the past three (3) years.</li> <li>This year the Road Committee based their budget on \$75/ton.</li> <li>The bids came in with the lowest at \$58.16/ton.</li> <li>The Road Committee added two (2) roads from last year that they were unable to repair due to running out of monies.</li> <li>When Garden Crest, West Street and McArdle is paved, the Sanitary District will be picking up the cost for the manhole covers.</li> </ul>	
	<b>#9 WARRANT ARTICLE MINUTES</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>No changes.</li> </ul>	
MOTION	Motion by Selectman Ide to approve the minutes as presented.	
SECOND	Second by Selectman Kliphan.	
PASS/FAIL	Motion passes: 5-0	
	<b>OTHER BUSINESS</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>The Board would like to move forward with the Economic Development Committee and recruiting members.</li> <li>Selectmen Kliphan and Ide stated that they would serve on the Committee.</li> <li>Have a member from the Conservation Commission be a part of the Committee.</li> </ul>	
	<b>CONSENT AGENDA</b>	<b>TOWN MANAGER</b>
DISCUSSION	All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.	
MOTION	Motion by Selectman Gasper to approve the Consent Agenda.	
SECOND	Second by Selectman Oliver.	
PASS/FAIL	Motion passes: 5-0	
	<b>ADJOURN @ 8:40 pm</b>	
MOTION	Motion by Selectman Kliphan to adjourn @ 8:40 pm.	
SECOND	Second by Selectman Ide	
PASS/FAIL	Motion passes: 5-0	

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Paula Thomas, Chairman

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Dawn Kliphan, Vice Chairman

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Robert Gasper

\_\_\_\_\_  
Thomas Oliver

\_\_\_\_\_  
Doug Ide

Submitted by \_\_\_\_\_ Tina L. Cagle, Secretary