

# Town of Manchester – SELECT BOARD

MINUTES

06/28/2016

6:05 PM

TOWN OFFICE

<b>MEMBERS PRESENT</b>	Tom Oliver, Robert Gasper, Dawn Kliphan, Paula Thomas, Jeremy Pare
<b>MEMBERS ABSENT</b>	
<b>MEETING TYPE</b>	SELECT BOARD
<b>NOTE TAKER</b>	Tina L. Cagle
<b>ATTENDEES</b>	Town Manager – E. Patrick Gilbert

**AGENDA TOPICS**

	<b>#2 CHAIRMANS REMARKS</b>	<b>CHAIRMAN GASPER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The office will be closing at 2 pm on Thursday 6/30/2016 due to Year End Closing.</li> <li>This will be Selectman Pare’s last meeting. Thank you for your years of service.</li> </ul>	
<b>ACTION ITEMS</b>		
	<b>#3 PESTICIDE USE</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The Pesticide Use Ordinance draft will be adopted as a policy until next town meeting in 6/17.</li> <li>One tree in the ball field needs some care.</li> <li>One tree at the town office needs to come down.</li> <li>Garry Hinkley attended the Jaimies Pond Walk with I F &amp; W Wildlife Management to show and explain the improvements that will be taking place.</li> <li>3800’ of roads will be put in on a temporary basis until the project is complete. The temporary culverts will be removed at the end of the project.</li> <li>Any monies made from the State’s sale of any lumber will be routed back to the IF &amp; W Wildlife Management Fund.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Oliver to approve the Pesticide Use as a Policy.	
<b>SECOND</b>	Second by Selectman Pare.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#4 BUSINESS OF YEAR AWARD</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Nominees are...Scott D. Lyon Construction , Inc., Hopkins Flowers, Longfellow’s Greenhouse, Lakeside Orchards, Lighthouse Seafood.</li> <li>All nominees are awesome businesses!</li> </ul>	
<b>MOTION</b>	Two rounds of voting and the winner is...Longfellow’s Greenhouse!	
<b>SECOND</b>		
<b>PASS/FAIL</b>		
	<b>#5 AGREEMENT ON FOYE ROAD</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Town Manager will draft an agreement with Scott D. Lyon Construction, Inc. regarding the purchase of the Town owned property on the Foye Road.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Oliver to approve the sale of the Foye Road property to Scott D. Lyon Construction, Inc.	
<b>SECOND</b>	Second by Selectman Thomas	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#6 RECREATION COMMITTEE</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Ben Bachelder updated the Board on the Summer Recreation Program.</li> <li>The children do not have access to the library this year, due to not having a librarian.</li> <li>Board would like the Town Manager to contact the school to discuss not having access to the library.</li> <li>The beach days will be a Camp KV in Readfield for 9:30 – 11:30 am twice a week.</li> </ul>	
	<b>#7 ELECTION OF FIRE OFFICERS</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Fire Chief – Clarence “Bug” Cram</li> <li>Deputy Chief – Frank Wozniak</li> <li>Assistant Chief – Jeff Hanning</li> </ul>	
<b>MOTION</b>	Motion by Chairman Gasper to Ratify the election of Manchester Fire Department Officers.	

<b>SECOND</b>	Second by Selectman Oliver.	
<b>PASS/FAIL</b>	Motion passes 5-0.	
	<b>OTHER BUSINESS</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• Purchase of the new fire truck...Language for the contract was approved by Attorney, Lee Bragg.</li> <li>• Authorize Town Manager to sign purchase agreement with Greenwood Emergency Vehicles, Inc.</li> <li>• Performance Bond will be issued by Greenwood Emergency Vehicles, Inc. to the Town of Manchester.</li> <li>• The Town will have 21 days from the date the contract is signed to make the payment in order to receive a discount.</li> </ul>	

### CONSENT AGENDA

<b>DISCUSSION</b>	All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.	
<b>MOTION</b>	Motion by Selectman Pare to approve the Consent Agenda	
<b>SECOND</b>	Second by Selectman Kliphan.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
ITEM A	Payroll Warrants	110 & 112
ITEM A	Accounts Payable Warrants	111 & 113
ITEM B	Appointments	
ITEM C	Minutes	05/24/2016 & 06/14/2016

### ADJOURN

<b>MOTION</b>	Motion by Selectman Pare to adjourn at 8:49 pm.
<b>SECOND</b>	Second by Selectman Thomas.
<b>PASS/FAIL</b>	Motion passes: 5-0.

\_\_\_\_\_  
Robert Gasper, Chairman

\_\_\_\_\_  
Paula Thomas, Vice Chairman

\_\_\_\_\_  
Thomas Oliver

\_\_\_\_\_  
Dawn Kliphan

\_\_\_\_\_  
Doug Ide

Submitted by \_\_\_\_\_ Tina L. Cagle, Secretary