

# Town of Manchester – SELECT BOARD

## MINUTES

06/14/2016

6:05 PM

TOWN OFFICE

<b>MEMBERS PRESENT</b>	Tom Oliver, Robert Gasper, Dawn Kliphan, Paula Thomas, Jeremy Pare leaves at 7:45 pm.
<b>MEMBERS ABSENT</b>	
<b>MEETING TYPE</b>	SELECT BOARD
<b>NOTE TAKER</b>	
<b>ATTENDEES</b>	Town Manager – E. Patrick Gilbert

### AGENDA TOPICS

	<b>#2 CHAIRMANS REMARKS</b>	<b>CHAIRMAN GASPER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>ACTION ITEMS</b>		
	<b>TAKEN OUT OF ORDER #7 SNOWPLOW CONTRACT</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The Town has authorized the Town Manager to sign the two (2) year contract with an optional third (3<sup>rd</sup>) year.</li> <li>The extension would be the sole discretion of the Select Board.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Thomas to authorize the Town Manager to sign the new contract with Scott D. Lyon Construction, Inc.	
<b>SECOND</b>	Second by Selectman Oliver.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#3 FOYE ROAD UPDATE</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Mr. Glazier is unable to remove the mobile home from the property so therefore, he does not want to continue with the offer from the Town.</li> <li>Scott Lyon is interested in the property and will be speaking with the Code Enforcement Officer to determine if the lot will fulfill his needs.</li> <li>Attorney, Lee Bragg suggested meeting the Planning Board Chairman, Leon Strout to verify that Mr. Lyon will be able to improve the lot.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Pare to authorize the Town Manager create a document	
<b>SECOND</b>	Second by Selectman Oliver.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>TAKEN OUT OF ORDER #6 PAVING BIDS</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>State Paving came in the lowest of four (4) bidders.</li> <li>State - \$58.16, Crooker - \$62.77, Pike - \$ 64.00 &amp; All State Paving - \$65.79</li> </ul>	
<b>MOTION</b>	Motion by Selectman Pare to award the Paving Contract to State Paving Co.	
<b>SECOND</b>	Second by Selectman Oliver.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#4 TRAFFIC CALMING SIGNAGE IN GARDENCREST</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Selectman Pare has received complaints from residents in Garden Crest with regards to excess speed.</li> <li>Heavy based cones placed in front of certain homes, whom would be responsible to maintain them that states Slow Down, etc...</li> <li>They are approximately \$150 each.</li> </ul>	
<b>MOTION</b>	Motion by Selectman Kliphan to allow the Town Manager to purchase three (3) Traffic Calming Cones not to exceed \$450.	
<b>SECOND</b>	Second by Selectman Pare.	
<b>PASS/FAIL</b>	Motion passes: 5-0	
	<b>#5 ECONOMIC DEVELOPMENT</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Tabled until next meeting.</li> </ul>	
	<b>ABATEMENT</b>	<b>TOWN MANAGER</b>

DISCUSSION	<ul style="list-style-type: none"> <li>Abatement request from American Home Systems in the amount of \$96.80.</li> <li>The company filed bankruptcy.</li> </ul>	
MOTION	Motion by Selectman Thomas to approve the abatement for American Home Systems in the amount of \$96.80.	
SECOND	Second by Selectman Oliver	
PASS/FAIL	Motion passes: 5-0	
	<b>OTHER BUSINESS</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>Business of the Year Award discussion. Will make a decision next meeting.</li> <li>Jamie Pond Wildlife Management project public meeting on June 29<sup>th</sup> @ 11 am at the kayak landing.</li> <li>Selectman Pare discussing the Recreation Committee. The committee is down to two (2) members.</li> <li>Possibly regionalizing with other towns.</li> <li>The Town office close at 2 pm on Thursday, June 30<sup>th</sup> for year end.</li> <li></li> </ul>	

**CONSENT AGENDA**

DISCUSSION	All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.	
MOTION	Motion by Selectman Thomas to approve the Consent Agenda	
SECOND	Second by Selectman Oliver.	
PASS/FAIL	Motion passes: 5-0	
ITEM A	Payroll Warrants	103, 105, 106 & 108
ITEM A	Accounts Payable Warrants	104, 107 & 109
ITEM B	Appointments	
ITEM C	Minutes	

**ADJOURN**

MOTION	Motion by Selectman Thomas to adjourn at 8:25 pm.
SECOND	Second by Selectman Oliver.
PASS/FAIL	Motion passes: 5-0.

\_\_\_\_\_  
Robert Gasper, Chairman

\_\_\_\_\_  
Paula Thomas, Vice Chairman

\_\_\_\_\_  
Jeremy Pare

\_\_\_\_\_  
Thomas Oliver

\_\_\_\_\_  
Dawn Kliphan

Submitted by \_\_\_\_\_ Tina L. Cagle, Secretary