

# Town of Manchester - PLANNING BOARD

## MINUTES

JUNE 21, 2016, 2016 6:30 PM

TOWN OFFICE CONFERENCE ROOM

<b>MEETING CALLED BY</b>	Leon Strout-Chairman, Charlie Hippler, Jeff Reardon, Tom LeVeen, Stephanie Daggett Nichols and Therese Gay
<b>MEMBERS ABSENT</b>	Jim Pelsor
<b>TYPE OF MEETING</b>	PLANNING BOARD
<b>SECRETARY</b>	Debbie Southiere
<b>ATTENDEES</b>	Keegen Ballard and Rachel Frost

## CEO REPORT

<b>WRITTEN</b>	
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## Site Visit

	No Site Visits
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## Agenda topics

**Chad and Rachel Frost  
Application to build a Screened Porch  
11 Savages Patch  
U02 Lot 446/55**

<b>DISCUSSION</b>	Rachel Frost presented her application for a screened porch. They will not be increasing the impervious are (area is gravel now).
<b>MOTION</b>	Motion by Jeff Reardon to approve
<b>SECOND</b>	Second by Terry Gay
<b>PASS/FAIL</b>	Vote 6-0 to approve

**Discussion on  
Ordinance and Tickler List**

<b>DISCUSSION</b>	Board discussed what they needed to work on this next year. Jeff Reardon will be working language for "Financial and Technical Ability" in the Criteria for Review and Approval of Site Plans and Subdivision" in LU&DO.
<b>MOTION</b>	
<b>SECOND</b>	
<b>PASS/FAIL</b>	

**Minutes**

<b>MINUTES</b>	Discussion on Minutes from June 7, 2016 Debbie will check with Attorney Jim Katsiaficas for clarification on Minutes
<b>MOTION</b>	Motion by Jeff Reardon to approve Mr. Reardon withdrew his motion. He did not feel comfortable with the language in the PASS/FAIL area
<b>SECOND</b>	Second by Stephanie Nichols
<b>PASS/FAIL</b>	NO VOTE

**Tickler File**

<b>TICKLER FILE</b>	Page 90, B3 – Soil Boundaries
<b>TICKLER FILE</b>	Invite David Rocque to Planning Board Meeting
<b>TICKLER FILE</b>	Site Plan Review
<b>TICKLER FILE</b>	Real Estate Signs
<b>TICKLER FILE</b>	Low Value Wet Lands in GD
<b>TICKLER FILE</b>	Changeable signs
<b>TICKLER FILE</b>	Definition of complete application
<b>TICKLER FILE</b>	Develop check list for different types of applications including permits
<b>TICKLER FILE</b>	
<b>TICKLER FILE</b>	

**ADJOURNMENT**

<b>MOTION</b>	Motion made by Charlie Hippler
<b>Second</b>	Second by Tom LeVeen
<b>Vote</b>	Vote to adjourn accepted 6-0

**NEXT MEETING: *July 5, 2016***

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Leon Strout – Chairman

Submitted by \_\_\_\_\_ Debbie Southiere - Secretary